

ADAMS COUNTY RETIREMENT BOARD MEETING

**MINUTES - REGULAR MEETING
4430 SOUTH ADAMS COUNTY PARKWAY
RETIREMENT CONFERENCE ROOM
BRIGHTON, COLORADO 80601**

JULY 2, 2019

BOARD MEMBERS PRESENT

Brent Voge – Chairman
Alisha Reis – Vice Chairman
Lisa Culpepper - Treasurer
Jim Morgen – Secretary – Via Phone
Marc Osborne

BOARD MEMBERS EXCUSED

ADMINISTRATIVE STAFF

Debbie Haines, Executive Director (Corresponding Secretary)
Lucy Miles, Retirement Benefits Specialist

ACTUARIAL STAFF

Gabriel Roeder Smith – Paul Wood – Via Phone

LEGAL COUNSEL

Davis Graham & Stubbs – Cindy Birley
Davis Graham & Stubbs – Jessica Crandall – Summer Associate

INVESTMENT CONSULTANTS

Ellwood – Dale Connors

OTHER ATTENDEES

Pam Sandlian Smith – Rangeview Library District

Called to Order: 1:29 P.M.

INTRODUCTION OF SPECIAL GUESTS/ATTENDEE'S

None

SPECIAL PRESENTATION

None

EMPLOYEE/RETIREE CORRESPONDENCE

None

REGULAR BUSINESS SESSION

CONSENT AGENDA

Consent Agenda: Distributed by E-Mail

Approval of Regular Board Meeting Minutes – June 4, 2019

Approval of Money Manager Fund Totals – April & May 2019

Approval of Administrative Expenditures – July 2, 2019

Expenditures - \$ 44,112.47

Paid June Expenditures - \$ 2,363.57

Provided at Board Meeting:

Approval of Terminated Retirement Members Payout Report – June 2019

Moved by Board Member – Ms. Culpepper

Seconded by Board Member – Ms. Reis

Unanimously carried

UNFINISHED BUSINESS

Gabriel Roeder Smith – Paul Wood

Contribution and Benefit Review

Mr. Wood indicated that based off the June 2019 Board meeting the Board wanted GRS to provide several options which were discussed and the pro/cons of each of those strategies. He stated with the passage of House Bill 19-1299, the employer has the option of increasing their contributions to the plan without a corresponding increase in employee contributions. Mr. Wood provided an analysis of five different strategies for the Board to compare:

- Strategy #1 – Single increase in the employer contribution rate for all years going forward as of January 1, 2020
- Strategy #2 – Phase-in the increase in employer contribution rate at a rate of 25bp a year starting January 1, 2020
- Strategy #3 – Phase-in the increase in employer contribution rate at a rate of 50bp a year starting January 1, 2020
- Strategy #4 – Calculate a lump sum amount contributed in 2020

- Strategy #5 – Combination of the lump sum in 2020 and an immediate increase in employer contributions beginning January 1, 2020

After some lengthy discussion about the different strategies the Board feels Strategy #2 (preferred option) or Strategy #3 would work the best. Ms. Sandlian Smith, Rangeview Library District commented that either of those two strategies recommended could work for Rangeview. Ms. Reis stated that she will bring these strategies to the County Manager to discuss and bring back comments. Ms. Sandlian Smith asked if the Board could help prepare a draft letter for Rangeview's Board of Trustees to accurately reflect the strategies and recommendations presented. The Board agreed and will have legal counsel prepare the letter for Rangeview.

STANDING REPORTS

Ellwood - Dale Connors Investment Update

Mr. Connors stated that May 2019 was not a good month down 2.6%. He indicated that it was a risk off month with all stock indexes negative. Mr. Connors stated that the Plan is still up 6.1% year to date. He finished by saying the Adams County Retirement Plan finished May 2019 at \$260,199,969.

Davis Graham & Stubbs Legal Information Updates

Ms. Birley indicated that in a discussion with Ms. Haines about rehires and long term disability participants it was determined that there could be the potential for estimates and/or annual statements to have incorrect information. Ms. Birley stated currently the estimates and statements have a disclaimer however feels that the disclaimer needs to be updated with regards to rehires and long term disability participants. She indicated that Ms. Haines has been working with PensionGold to add more verbiage to the disclaimer both on PensionGold and Web Member Services.

Ms. Birley reminded the Board that the Secure Act has passed the house. She stated that there has been a lot of discussion and will continue to monitor.

NEW BUSINESS

Adams County Retirement Plan Vendor Review – Debbie Haines

- **CliftonLarsonAllen**
- **Davis Graham & Stubbs, LLC**
- **Ellwood**
- **Gabriel Roeder Smith**
- **PensionGold**
- **US Bank**

Ms. Haines indicated that each July the Board reviews the primary vendor contracts. She proceeded by giving an overview of each vendor. Ms. Haines stated that at the May 2019 Board meeting the Board extended Ellwood Associates contract through March 31, 2020 however the Board would like an RFP done in August or September 2019. Ms. Haines indicated that Davis Graham & Stubbs contract is good through December 2019. After some discussion the Board would like to table the discussion for legal counsel until the August 2019 Board meeting.

Ms. Culpepper asked if the Board members could get a copy of Davis Graham & Stubbs current contract along with the 2018 invoices. Ms. Haines indicated that she will forward to all Board members the current contract for DGS. Ms. Birley indicated she will provide the 2018 invoices.

PensionGold

Ms. Haines indicated that she has been working with John Katalinich, PensionGold in getting information on Version 3. She stated that in the Board packet contained a brief description of Version 3 for the Board to review. Ms. Haines stated that Mr. Katalinich will have someone take a look at what the Plan currently has and then give a low and high estimate of what it might cost to convert to Version 3. Ms. Haines indicated that this will not include the current items that need to be added to PensionGold only what the Plan currently has. She stated that if the Board would like to have a discussion with Mr. Katalinich he would be happy to attend a meeting in the future.

Disclaimer

Ms. Haines informed the Board that the additional verbiage to the disclaimer will be at no cost to the Plan. She reminded the Board that when the staff attends the PensionGold Conference each year, each staff member receives 10 free hours of service towards software enhancements/support services towards PensionGold. Ms. Haines stated by her attending last year's conference those hours have been used towards this disclaimer.

2019 PensionGold Teaming Conference

Ms. Haines indicated that Ms. Miles and she will be attending the 2019 PensionGold Teaming Conference. She stated that the Adams County Retirement Office will be closed from September 16 through September 20, 2019.

OTHER BUSINESS

Ms. Reis stated that she went to the New Trustees – Level 1 – Core Concepts conference held in San Francisco, CA. She indicated that it was a very good conference and would recommend it to all Board members.

EXECUTIVE SESSION

None

The Regular Board Meeting adjourned at 3:09 p.m.

Respectfully submitted,

Debbie Haines, Executive Director
(Corresponding Secretary)

NEXT BOARD MEETING

**TUESDAY, AUGUST 6, 2019
REGULAR BOARD MEETING
ADAMS COUNTY GOVERNMENT CENTER
4430 SOUTH ADAMS COUNTY PARKWAY
RETIREMENT CONFERENCE ROOM
BRIGHTON, COLORADO 80601**