

ADAMS COUNTY RETIREMENT BOARD MEETING

**MINUTES - REGULAR MEETING
MICROSOFT TEAM MEETING**

MAY 4, 2021

BOARD MEMBERS PRESENT

Marc Osborne - Chairman
Alisha Reis – Vice Chairman
Lisa Culpepper – Treasurer – 1:45 P.M.

BOARD MEMBERS EXCUSED

Sean Allegar

ADMINISTRATIVE STAFF

Debbie Haines, Executive Director (Corresponding Secretary)
Michele Riggin – Retirement Benefits Specialist

ACTUARIAL STAFF

Gabriel Roeder Smith – Paul Wood

LEGAL COUNSEL

Davis Graham & Stubbs – Cindy Birley

INVESTMENT CONSULTANTS

Ellwood Associates – Dale Connors
Ellwood Associates – Andy Fiegel

OTHER ATTENDEES

Tim Rawal – CliftonLarsonAllen
Thomas Rey - CliftonLarsonAllen
Susan Dobbs – Rangeview Library
Pernell Olson – Budget Department
Lauren Albanese – Financial Investment News

Called to Order: 1:32 P.M.

UNFINISHED BUSINESS

Board of Retirement Vacancy – Alisha Reis

Ms. Reis informed the Board that Board of County Commissioner's would prefer to keep their appointment internal within Adams County. She stated based off the last conversation the Board of Retirement had they wanted this position represented from the community of Adams County. Ms. Reis indicated that the BoCC wants to appoint Pernell Olson, Budget Department of Adams County. Ms. Reis stated that she will work with Ms. Haines regarding the specific language regarding the resolution. She will then give it to Erica Hannah, Clerk to the Board

NEW BUSINESS

Ellwood Associates

2021 1st Quarter Performance Review – Dale Connors & Andy Fiegel

Mr. Fiegel stated that the general consensus that the economic growth will be robust in 2021 will be due to reduced economic restrictions, COVID-19 vaccinations and fiscal stimulus. He indicated that the bond yields especially at the long end of the yield curve, rose sharply. The 10-Year U.S. Treasury yield increased from .93% to 1.74% during the quarter. Mr. Fiegel stated that the rising inflation expectations caused a significant portion of the yield increase. He indicated that small cap and value stocks significantly outperformed large cap, growth and momentum stocks.

Mr. Connors continued by saying the Adams County Retirement Plan at the end of the 1st quarter of 2021 was at \$320,921,046. He indicated the big change for the quarter was the liquidation of Fidelity SMID Cap Core into Vanguard Extended Market Index fund. Mr. Connors stated that the Plan was up 3.1% for the quarter with the five-year number up 9.8%. He commented that for the quarter it paid to be in stocks, our equity portfolio was up 6.1%. Mr. Connors stated that with rising interest rates, bonds were negative. He continued to go through each money manager with the Board of Retirement.

Investment Policy Statement & Investment Strategy Document – Dale Connors

Mr. Connors reminded the Board that the Investment Policy was split into two documents. He stated that the Investment Policy usually stays the same with not much changing the contents unless you have changes in the law or changes in a very broad way made by the Board. Mr. Connors indicated that the other changes are reflected in the Strategic Asset Allocation and Investment Structure document. He stated that Ellwood looks at the Investment Policy around ever 5 years to see if changes need made however with COVID last year this did not get done. Mr. Connors indicated that there are a couple of minor changes to the Investment Policy since the last update.

Ms. Culpepper moved to accept the updated Statement of Investment Policy to the Adams County Retirement Plan. Ms. Reis seconded the motion.

Ms. Culpepper – Aye

Ms. Reis – Aye

Mr. Osborne - Aye

He stated that the Strategic Asset Allocation document was updated with all the Board's decisions since September 2020 regarding the investments to the Adams County Retirement Plan.

Ms. Culpepper moved to accept the Strategic Asset Allocation and Investment Structure document to the Adams County Retirement Plan. Ms. Reis seconded the motion.

Ms. Culpepper – Aye

Ms. Reis – Aye

Mr. Osborne - Aye

INTRODUCTION OF SPECIAL GUESTS/ATTENDEE'S

None

SPECIAL PRESENTATION

None

EMPLOYEE/RETIREE CORRESPONDENCE

Lavonna Sailor – Thank You

REGULAR BUSINESS SESSION

CONSENT AGENDA

Consent Agenda: Distributed by E-Mail

Approval of Regular Board Meeting Minutes – April 6, 2021

Approval of Money Manager Fund Totals – March 2021

Provided at Board Meeting:

Approval of Terminated Retirement Members Payout Report – April 2021

Ratify of Administrative Expenditures – May 4, 2021

Expenditures - \$ 53,941.76

Moved by Board Member – Ms. Culpepper

Seconded by Board Member – Ms. Reis

Lisa Culpepper – Aye

Alisha Reis - Aye

Marc Osborne – Aye

UNFINISHED BUSINESS

Board of Retirement Meeting Schedule Discussion

The Board will table the meeting schedule discussion until the June 2021 Board meeting.

NEW BUSINESS

CliftonLarsonAllen

2021 Financial Statements and Audit Report – Tim Rawal

Mr. Rawal, Manager, CliftonLarsonAllen presented the December 31, 2020, Financial Statements in draft format for the Adams County Retirement Plan. Mr. Rawal indicated that he is waiting on some final numbers before they finalize the report. Mr. Rawal stated that CliftonLarsonAllen expressed an unmodified opinion on the financial statements.

Mr. Rawal then went over some of the financial statement highlights. He stated that the net position of the Adams County Retirement Plan increased for 2020 primarily a result of investment gains and the increased contribution rates implemented at the beginning of 2016.

Ms. Reis moved to accept the 2021 Financial Statements and Audit Report as presented by CliftonLarsonAllen. Ms. Culpepper seconded the motion.

Alisha Reis - Aye

Lisa Culpepper – Aye

Marc Osborne – Aye

STANDING REPORTS

Ellwood Associates

Monthly Investment Update

None

Davis Graham & Stubbs

Legal Update

Ms. Birley informed the Board that she is working with Ms. Haines on numerous items bi-weekly payroll change, SPD updates, Plan Document changes and lost participants.

Gabriel Roeder Smith

Actuarial Update

Mr. Wood commented regarding about the pension liability numbers that were presented by CliftonLarsonAllen and what Gabriel Roeder Smith will be presenting at the June 2021 Board meeting. He stated that the pension liability numbers are the same but different. They are different because the numbers presented in the financials

for the Plan are based off a roll forward from the valuation last year. The numbers that GRS will be presenting are based off actual results as of the most recent valuation date. He indicated that there is almost a one-year lag in the pension liability numbers between the two and this is something that he will go over at the June 2021 Board meeting.

**Retirement Staff – Administrative Business
Administrative Update**

None

Other Business

None

EXECUTIVE SESSION

None

The Regular Board Meeting adjourned at 2:37 p.m.

Respectfully submitted,

Debbie Haines, Executive Director
(Corresponding Secretary)

NEXT BOARD MEETING

**TUESDAY, JUNE 8, 2021
REGULAR BOARD MEETING
4430 S. ADAMS COUNTY PKWY
BRIGHTON, COLORADO**